

To,

The Principal

HIMT College Of Pharmacy

Greater Noida

Subject:- Permission to conduct one day Guest lecture on 12-11-2024

Respected Sir,

The Department of Pharmacy is planning to conduct a one-day guest lecture on "**Medical coding**" on 12-11-2024 and is requesting your permission to conduct a guest lecture for final-year students.

Resource Person: Miss Muta Manisha Rao, Founder or CEO of Cod Evo Academy, Hyderabad, Telangana


Date: 12-11-2024

Time: 1:30 PM-3:00 PM

Target: Final Year Students

Venue: Room no -205


Co-ordinator
Ms Manisha


Director COP
Dr. Anuj Mittal

HIMT COLLEGE OF PHARMACY

Knowledge Park -1, Greater Noida

Approved by Pharmacy Council of India, New Delhi & Affiliated to BTE & AKTU, Lucknow

Ref. No. HIMT/COP/Event/Notice/2024/01

Date: 21/09/2024

NOTICE

From: Coordinator In-Charge	To: B.Pharm Final Year Students
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Through Director

This is to inform all B.Pharm Final-Year Students that a one-day guest lecture is scheduled at **HIMT College of Pharmacy, on Tuesday, November 12th, 2024, at Pharmacy C block**. All final-year students are encouraged to attend this guest lecture. The purpose of this guest lecture is to give students the information and abilities they need to succeed in the healthcare sector in their future careers in medical coding.

S. No	Event	Date, Day & Time	Floor & Room No.
1.	Scope in Medical Coding	12/11/24 Tuesday, 1:30 PM to 3:00 PM	IInd Floor Room No. 205


Ms. Manisha

(Coordinator In-Charge)

Contact: 9654360266



Prof. (Dr.) Anuj Mittal

(Principal)

(HIMT College of Pharmacy)

MANISHA RAO

PROFILE BRIEF

A management graduate, equipped with good interpersonal skills and demonstrated leadership qualities looking for a challenging role in a growing organisation.

EDUCATIONAL HISTORY

Administrative Staff college of india

Post Graduate Diploma in Management | 2019-2021

- Secured a CGPA of 8.55/10
- Co-ordinator at ASCI PGDM Startup Club - Organised team building activities and entrepreneurial talks.

Loyala Degree College | BBA | 2013-16

- Secured an aggregate of 70%.

INTERNSHIP / WORK EXPERIENCE

Founder and CEO of CodEvo Academy

Greenko Group | Nov 2020 - Jan 2021

- Competency mapping of 500 individual employees varying in 25 different roles for wind, solar, hydro sectors.
- Statutory compliances - PF, ESI, PT registrations, challan payments, reconciliations, remittance process
- Recruitment - acquired understanding of the recruitment process and assisted in the recruitment of experienced profiles.

Dr. Reddy's Lab | March 2021 - June 2021

- Carried around end-to-end recruitment process of finance department for varied positions.
- Initiated employee virtual engagement activity, Zumba for 250 members.

vCentric Technologies Pvt. Ltd | Oct 2016-Sep 2017

- Handled entire recruitment process from headhunting to Onboarding.

Intern at Incubate Soft Tech Pvt. LTD | 3 Months

- Primary work was to enlist participants for 'Market Research', schedule interviews with clients (Microsoft R&D, D-Labs).
- Monitoring and reporting feedback from the participants to clients for effective development of mobile application.

CO-CURRICULAR & EXTRA CURRICULAR

- Organiser at INK@WASH-International Conference, 2020.
- Anchor & organiser at INARA FIESTA, annual college fest, 2020.
- Organised weekly meetings and collaborations as part of Start-up

CONTACT ME AT

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4a0a40174

950242 3072

SKILLS SUMMARY

- Public Speaking
- Interpersonal & Leadership
- BI Tools - Tableau
- Project Management
Software - MSP
- Microsoft Office (Excel,
Powerpoint, Word)

AWARDS RECEIVED

- Rewarded as "Best employee"
in vCentric Technologies, 2016-
17.
- Best 'Public Speaker' of the
ASCI PGDM Batch 2019-21

Sr. No.	Name of Students	Signature
1.	Naureen Kumas Yadav	Okayadav
2.	Suhail	Suhail
3.	Baby Rathore	Baby Rathore
4.	Ritu Kumari	Ritu
5.	Payal Verma	Payal
6.	Akshya Mishra	Akshya
7.	Shahdab Alam	S. Abu
8.	Saxthak Singh	Sax
9.	Sachin Gupta	Sachin
10.	Pradeep Yadav	Pradeep yadav
11.	Meenzeen ali	Meenzeen
12.	Nitin	Nitina.
13.	Vikash Kashyap	Vikash Kashyap
14.	Shivom Singh	Shiv
15.	Anshu Mishra	Anshu
16.	Agam pratap singh	Agam
17.	Abhikheer Kumar	Abhikheer
18.	Omvi	Om
19.	Lokesh	Lokesh

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